

**NEW YORK LIQUIDATION BUREAU  
REQUEST FOR QUOTATION**

**PURCHASE OF WEBSense WEBFILTER - INTERNET CONTENT FILTERING  
SOFTWARE & COMPUTER EQUIPMENT**

**October 30, 2009**

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**I. BACKGROUND**

The New York Liquidation Bureau (“Bureau”) carries out the responsibilities of the Superintendent of Insurance of the State of New York in his capacity as Receiver administering the affairs of impaired or insolvent companies that are in court-ordered receivership (“Estates”).

The Bureau, in order to enhance the security and management of its technology systems, is implementing Internet Content (URL) Filtering on its organizations network. Vendors/VAR’s interested in providing such product and equipment requested by the Bureau, set forth in Section III, must provide the Bureau with a quotation (“Quotation”), complete with the information set forth below in Section III, as well as a dollar amount for the specified items/product to be purchased.

**II. RULES AND INSTRUCTIONS**

To facilitate a fair evaluation of all Quotations, the Bureau requires that all Quotations maintain a uniform format. The Bureau may, in its sole discretion, modify, rescind or provide an addendum to this RFQ, require Potential Sellers to revise their Quotation or supply additional information. The Bureau shall review all bids based exclusively on the Quotations submitted and any additional information submitted by Potential Sellers at the Bureau’s request.

All Quotations must strictly adhere to the requirements outlined in this RFQ. Quotations must specifically supply all items of information requested in Section III in the exact format set forth in Section III. Deviations from the request list will result in disqualification of the Quotation.

Quotations must be formatted in 12-point or larger font. Each Potential Seller shall submit one original and four copies of its Quotation. Each Quotation must be signed and dated by the Potential Seller. In submitting a signed Quotation, the Potential Seller certifies that the information in the Quotation is materially complete, truthful and accurate.

The Potential Seller shall be bound by the information contained in its Quotation, including dollar amounts listed for Items. Potential Sellers must guarantee the dollar amount submitted for Sale Items for 60 days from the RFQ closing date. Potential Sellers may withdraw their Quotations from consideration at any time by written submission to the Director of Administrative Services, Robert Russo, at the address listed below.

Quotations must be sent via overnight courier or hand delivery to:

**New York Liquidation Bureau  
123 William Street  
New York, New York 10038-3889  
Attn: Robert Russo  
Director of Administrative Services  
RFQ: PURCHASE OF INTERNET CONTENT FILTERING SOFTWARE &  
COMPUTER EQUIPMENT**

Quotations must be received no later than 5:00 p.m., EST, on **November 13, 2009**, unless such deadline is extended in writing by, and at the sole discretion of, the Bureau. **Envelopes must be marked “Do Not Open”**. Late Quotations will be disqualified from consideration. Quotations will be opened on **November 17, 2009** at 11:00 a.m. on the 2<sup>nd</sup> floor at 123 William Street.

Potential Sellers must submit written questions no later than 5:00 p.m., EST, on **November 4, 2009**, via e-mail to [sdomanico@nylb.org](mailto:sdomanico@nylb.org).

Quotations will remain under seal and will be opened at a closed meeting under the supervision of designated Bureau staff.

Except as provided in this RFQ and as otherwise necessary for conducting business operations previously established with the Bureau, Potential Sellers may not communicate with Bureau personnel who are involved in the review, evaluation or selection of Potential Sellers. The Bureau will disqualify Potential Sellers who engage in prohibited communications of a material nature, as determined by the Bureau.

### **III. CONTENTS OF PROPOSAL**

Quotations shall set forth the following information:

- A. State the name of the Potential Seller.
- B. State the address of the Potential Seller’s corporate headquarters and/or primary office.
- C. List all other office addresses.
- D. List a primary contact person, including such person’s specific contact information.
- E. List an alternate contact person, including such person’s specific contact information.
- F. State the Potential Seller’s tax identification number and certificate to do business in the State of New York.

- G. Provide Quotations for the following product listed below and provide the dollar amount being offered for each product.

Item	Product	Part number	Quantity
1	<b>WEBSense Web Filtering - For 3 years</b>		400 seats
2	<b>HP ProLiant DL320 G5p SAS/SATA Server</b>	Base	1
	<i>Specification of server is as follows:</i>		
	HP ProLiant DL320 Server	445434-005	1
	Quad-Core Intel® Xeon® Processor X3210 (2.13GHz, 8M L2 Cache 95 Watts, 1066MHz FSB)	445434-005	1
	2GB (2x1 GB) PC2-6400 Unbuffered DIMM	Included	
	Increase memory to 8GB using 2GB unbuffered PC2-6400 ECC DIMM Memory	450260-B21	3
	HP Embedded SATA Controller	Included	1
	HP 1TB 3G SATA 7.2K Hot Plug SATA MDL Hard Drive - (config as mirrored drives)	454146-B21	2
	Embedded NC326i Dual Port Gigabit Server Adapter	Included	
	HP 9.5mm SATA DVD ROM Drive	481045-B21	1
	HP iLO2 Port Option Kit	450343-B21	1
	HP iLO Advanced 1 Server License with 1yr 24x7 Technical Support and Updates	512485-B21	
	Integrated Lights Out 2 (iLO 2) Standard Management	Included	
	HP Standard Limited Warranty - 3 year parts; 1 year labor; 1 year on-site support with next business day response	Included	
	HP 3 year 4 hour 24x7 ProLiant DL320 Hardware Support	U4481E	3 year warranty
3	<b>Professional Services for Install of Websense WebFilter (list of services below)</b>		

- H. Provide Quotations for the following Professional Services:
1. Installation of Windows 2003 Enterprise Edition on server as per Bureau specification and ITS oversight (OS provided by client).
  2. Installation of MS SQL 2008 as per Bureau specification and ITS oversight (MS SQL provided by client).
  3. Installation of Websense WebFiltering and connection to NYLB AD domain.
  4. Configuration of content filter policies identified by ITS.
  5. Training of ITS staff on management and configuration of filter policies.
  6. Configuration of reports and training of ITS staff on report writing.

#### **IV. EVALUATION AND AWARD**

This RFQ does not commit the Bureau to select a Potential Seller or enter into a contract with any Potential Seller. The Bureau reserves the right to rescind or revoke this RFQ prior to execution of a contract with a Potential Seller. The Bureau may in its sole discretion: (a) reject a Quotation if it is non-responsive or non-compliant with the requirements set forth in this RFQ; or (b) waive minor discrepancies in any Quotation. All materials submitted in response to this RFQ become the property of the Bureau and will not be returned. The Bureau is not bound to accept the highest-priced Quotation.

#### **V. ADDITIONAL TERMS AND INFORMATION**

The information contained herein shall be used for the sole purpose of responding to this RFQ. The Bureau will not, and is under no obligation to pay the costs, in whole or in part, incurred by the Potential Seller during the preparation of a Quotation or for any expense incurred to remove purchased Sale Items. The Bureau disclaims responsibility and liability for any costs related to the Potential Seller's participation in this RFQ.

**SCHEDULE A-1**

**Insurance Coverage currently carried by the bidder required for Services rendered.**

1. General Liability

Carrier (s):

Policy No.:

Effective Date:

Expiration Date:

Limits of Liability:

2. Excess Liability

Carrier (s):

Policy No.:

Effective Date:

Expiration Date:

Limits of Liability:

3. Worker's Compensation

Carrier (s):

Policy No.:

Effective Date:

Expiration Date:

Limits of Liability:

4. Disability Benefits (DBL)

Carrier (s):

Policy No.:

Effective Date:

Expiration Date:

Limits of Liability:

**FAILURE TO COMPLETE AND RETURN MAY RENDER BID NONRESPONSIVE**

SchA-1-8/18/98

**New York Liquidation Bureau**

**Bid Quotation Sheet**

**Purchase of Websense WebFiltering Internet Content Filtering Software and  
Computer Equipment**

at

**123 William Street  
4<sup>th</sup> & 6<sup>th</sup> Floors  
New York, New York 10038**

**Contract No. 200IT1030**

<u>Description</u>	<u>Price in Words</u>	<u>Price in Figures</u>
<b>Websense WebFiltering</b>		
Content Filter Software	_____ Dollars and _____ cents	\$ _____
<b>HP Proliant DL320 G5p Server</b>		
Purchase of HP Proliant Server total with all components (See description in Section III.G)	_____ Dollars and _____ cents	\$ _____
<b>Professional Services – Websense System Installation</b>		
Installation of Server, operating system and Websense software with configuration and training (See description in Section III.H)	_____ Dollars and _____ cents	\$ _____

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Company submitting

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title (Principle/Officer)

\_\_\_\_\_  
Address

\_\_\_\_\_

\_\_\_\_\_  
Telephone Number/Fax Number

\_\_\_\_\_  
Date

Vendor hereby acknowledges receipt of entire RFQ, pages 1 to 8. In case of a discrepancy between figures and words in this quotation, the quotation in words shall be controlling.  
8/18/98

**BIDDER'S AFFIDAVIT**

**Contract No. 2009IT1030**

**NEW YORK LIQUIDATION BUREAU**

Administrative Services Division – Purchasing Department

STATE OF NEW YORK )

ss:

COUNTY OF NEW YORK )

\_\_\_\_\_ being

duly sworn, deposes and says: he/she is \* \_\_\_\_\_ of \_\_\_\_\_ \*\*  
(principal or officer)

the bidder above named.

The undersigned, acknowledging that he/she is duly authorized to execute this Bid and has carefully examined the Bid Solicitation Package, offers to provide services to the Receiver in strict conformity with each and every provision therein. I also certify that the attached Bid and Bid Quotation Sheet(s) are in all respects true and correct.

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2009

\_\_\_\_\_  
(Notary)

\_\_\_\_\_  
(Company submitting)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\* If the bidder is an individual, do not fill in this blank; if the bidder is a firm, say here “a principal of the firm” or if a corporation say “the President (or other duly authorized officer).”

\*\*\*Fill in the name of the bidder here (if a corporation or partnership).

**FAILURE TO COMPLETE AND RETURN MAY RENDER BID NONRESPONSIVE**

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