

**NEW YORK
LIQUIDATION BUREAU**

123 William Street
New York, NY 10038 - 3889
(212) 341- 6400

Kermitt J. Brooks
Acting Superintendent as Receiver

Mark G. Peters
Special Deputy Superintendent in Charge

July 14, 2009

**REQUEST FOR QUOTATION Contract # 2009F0720 Sale of Used Computer
Equipment and
Office Furniture**

Dear Prospective Buyer:

The Superintendent of Insurance for the State of New York, as Receiver (hereinafter referred to as the "Receiver", requests quotations for the referenced contract for the Sale of Used Computer/Office Equipment and Office Furniture (see attached listings).

Inspection of items to be sold will be held on Friday, July 17, 2009, 11:00 a.m.-1:00 p.m. (**Site Tour**) at United Community Insurance Company, 24 Aviation Road, Albany, New York 12212-5093.

Site tour is not mandatory for the purchase of items.

Vendors will submit the quotation on the enclosed Request for Quotation Sheet. Quotations must be submitted via facsimile, with original documents submitted via overnight or hand delivery service.

Faxed quotations must be addressed to Mr. Jack Pecoraino, at fax number (212) 341-6319 by 3:00 p.m., July 20, 2009. Any inquiries regarding the Request for Quotation may also be directed to Mr. Jack Pecoraino (212) 341-6368.

The Request for Quotation Sheet, a completed Bidder's Affidavit, and Schedule A-1 form, must accompany the Request for Quotation Sheet.

Note: All goods must be picked up no later than 5 days after the award date.

Insurance Requirements

The bidder shall indicate the insurance coverage currently carried on the enclosed Schedule A-1 which must be submitted with the Request for Quotation Sheet. Insurance coverage must comply minimally with the following requirements.

INSURANCE:

Insurance Requirements

General Liability
(Bureau as additional
insured and waiver of
subrogation)

General Aggregate:
\$2,000,000

Products/Comp/OP Agg:
\$2,000,000

Personal and Adv Injury:
\$1,000,000

Each Occurrence
\$1,000,000

Fire Damage
(Any one fire):
\$50,000

Med. Exp.
(Any one person)
\$5,000

Excess Liability

Each Occurrence
\$3,000,000 (minimum)

Workers' Compensation
And Employer's Liability

Statutory Limits

Insurance must also include any other additional coverage necessary to satisfactorily perform the work specified. The successful bidder must furnish the Owner of the premises at 24 Aviation Road, New York, N.Y. 11212-5093 Tab Associates LP and Beltrone Group LLP with a Certificate of Insurance as certificate holders. In addition, the Certificate of Insurance must include the "Superintendent of Insurance of the State of New York, as Receiver, New York Liquidation Bureau an "Additional Insured" with respect to liability coverage.

Note: Award of purchase will be made to the highest responsive and responsible bidders if this is deemed to be in the best interest of the Receiver. The Receiver, in his sole discretion, reserves the right to accept or reject any or all bidders.

All necessary equipment, moving vehicles and personnel required to remove purchased furniture/equipment must be furnished and supplied by the awarded bidders. Purchased furniture/equipment must be removed from 24 Aviation Road, Albany, New York, 12212-5093, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m.

Sincerely,



Robert Russo

Acting Director

Administrative Services Division

SCHEDULE A-1

Insurance Coverage currently carried by the bidder.

1. General Liability

Carrier (s):

Policy No.:

Effective Date:

Limits of Liability:

Expiration Date:

2. Excess Liability

Carrier (s):

Policy No.:

Effective Date:

Limits of Liability:

Expiration Date:

3. Worker's Compensation

Carrier (s):

Policy No.:

Effective Date:

Limits of Liability:

Expiration Date:

4. Disability Benefits (DBL)

Carrier (s):

Policy No.:

Effective Date:

Limits of Liability:

Expiration Date:

FAILURE TO COMPLETE AND RETURN MAY RENDER BID NONRESPONSIVE

New York Liquidation Bureau
Bid Quotation Sheet
Sale of Used Computer Equipment and
Office Furniture

at
United Community Insurance Company
24 Aviation Road
Albany, New York 12212-5093

Contract No. 2009F0720

<u>Description</u>	<u>Price in Words</u>	<u>Price in Figures</u>
Lot "A" :		
Furniture/Office Furniture (See attached description of lot inventories)	_____ _____ _____ Dollars and _____ cents	\$ _____
Lot "B":		
Computer Equipment (See attached description of lot inventories)	_____ _____ _____ Dollars and _____ cents	\$ _____

Sworn to before me this _____
day of _____, 2009

Notary

Company submitting

Signature

Print Name

Title (Principle/Officer)

Address

Telephone Number/Fax Number

Date

Vendor hereby acknowledges receipt of all addenda through and including Addendum No. _____.
Vendor must insert number of last addendum issued. In case of a discrepancy between figures and words in this quotation, the quotation in words shall be controlling.
8/18/98

ComputerEquipment2009

*UCIC
24 Aviation Road
Albany, NY*

Estate Inventory

FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "A"			Desk (w) right return	Metal				
			Bookcase	Wood				
			[REDACTED]					
			Chair	Cloth	Tan			
			Side Chair	Vinyl	Brown			
			Monitor			Samsung	Syncmaster 3	
				CPU				Dtk

UCIC
 24 Aviation Road
 Albany, NY

Estate Inventory



FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "A"			Desk	Formica				
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			Side Table	Metal				
			Chair	Cloth	Gray			
			Side Chair	Cloth	Blue			
			Side Chair	Cloth	Blue			
			[REDACTED]					
Lot "B"								
			Printer					

UCIC

24 Aviation Road

Albany, NY

Estate Inventory

FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "A"			Desk	Formica				
			Desk	Metal				
			Chair	Cloth				
			Side Chair	Cloth				
			Bookcase	Formica				
								
								
Lot "B"			Printer				HP Laserjet III	
			Printer				Panasonic KX- P2123	

UCIC

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Albany, NY

Estate Inventory

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Lot "A"			Desk	Formica				
			Chair	Cloth				
			Side Chair	Cloth				
			Side Chair	Cloth				
			Side Chair	Cloth				
			Bookcase	Formica				

UCIC
 24 Aviation Road
 Albany, NY

Estate Inventory

FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "B"			Tape Rack	Metal				
			Tape Rack	Metal				
			Tape Rack	Metal				
			Tape Rack	Metal				
Lot "A"			[REDACTED]	[REDACTED]				
			Folding Table	Formica		5'		
			Folding Table	Formica		5'		
			Chair	Cloth				
			Chair	Cloth				
Lot "B"			[REDACTED]	[REDACTED]				
			Telephone System				Panasonic TVS 100	Voice Processing KX-TV5100

UCIC
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Albany, NY

Estate Inventory

FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "A"			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			[REDACTED]					
			Conference Table	Formica				
			Chair	Cloth				
			Chair	Cloth				
			Chair	Cloth				
			Chair	Cloth				
			Chair	Cloth				
			Chair	Cloth				
			Chair	Cloth				

UCLC

24 Aviation Road

Albany, NY

Estate Inventory

FLOOR PLAN COLOR CODE	N.Y STATE LIQ. NO.	EMPLOYEES NAME	ITEM DESCRIPTION	MAIN CONSTR.	COLOR	NUMBER OF DRAWERS	MODEL NO.	SERIAL NO.
Lot "B"			Copier				Canon NP 2120	
			Fax Machine				Konica Fax 820L	
			Monitor				Gateway 2000	
			Typewriter				IBM	Wheel Writer 5
			Monitor				IBM	
			CPU				Memorex Telex	7055-20
			Monitor				Memorex Telex	
			Terminal				IBM	55 SX
			CPU				DTK keen-2531	
			Terminal				DTK keen-2531	
			Terminal				IBM	
			Terminal				IBM	
			Terminal				IBM	
			Monitor				Memorex Telex	
			Monitor				Super com	
			Monitor				Memorex Telex	

